

Decision maker:	Cabinet Member for Education Services		
Subject:	Education Portfolio Budget Monitoring Report for the First Quarter 2016/17		
Date of decision:	22 September 2016		
Report from:	Chris Ward, Director of Finance and Section 151 Officer		
Report by:	Richard Webb, Finance Manager		
Wards affected:	All		
Key decision:		No	
Budget & policy framework decision:		No	

1. Purpose of report

1.1. To inform the Cabinet Member of the projected revenue cash limit expenditure within the portfolio cash limit and capital programme for the current financial year 2016-17. This report sets out the budget position and contributing factors to the projected spend within the portfolio as at the end of June 2016.

2. Summary

2.1. The current forecast is for the total portfolio spending to be broadly in line with the revenue budget provision and capital programme. Expected pressures on school transport and school improvement are currently offset by staffing savings from vacant posts and additional income.

3 Recommendations

3.1 It is recommended that the Cabinet Member notes the Education Portfolio forecast revenue and capital budget positions, at the end of June 2016 together with the variance and pressure explanations.



4 Summary Position against Cash Limited Budget at the end of June 2016

- 4.1 At the commencement of the financial year 2016-17 the Education Portfolio was created following the separation from Children's Social Care and Safeguarding.
- 4.2 Under the approved financial arrangements, overspends and underspends are carried forward by the portfolio into the following financial year, as portfolio's are now expected to manage their financial resources across financial years in order to encourage medium term operational and financial planning. However, for this portfolio any balances from prior years have been subsumed corporately to provide a zero balance starting point for the new portfolio.
- 4.3 At the end of the first quarter a small overspend of £8k is currently forecast for the financial year as shown in the table below.

Service Area	Current	Current	Variation
	Budget	Forecast	
	£000	£000	£000
Senior Management	288	328	40
School Improvement	763	730	-33
Inclusion Support	3,714	3,761	47
Sufficiency, Participation & Support	1,008	962	-46
	5,773	5,781	8

The forecast variances to budget are explained further below.

- 4.4 **Senior Management** (£40,000 overspend): arrangements involved in the recreation of a Director of Children's Services and supporting staff still requires some redirection of budget resources.
- 4.5 **School Improvement** (£33,000 underspend): difficulties in recruitment, turnover of staff and the holding of some posts vacant, has meant staffing costs in this area are currently forecast at £247,000 below budget. This may also be a contributing factor to the anticipated reduction in income of some £30,000. Of this overall saving, it is currently anticipated that about £185,000 will be directed towards the new arrangements being developed to deliver school improvement activities.
- 4.6 Inclusion Support (£47,000 overspend): home to school transport provides perennial budget pressures and the current forecast is for an overspend in the region of £160,000. Policy changes in prior years have assisted in reducing numbers of pupils transported; but the costs are not reducing proportionately. This pressure has been partially obscured by forecast savings from staff vacancies and turnover of £58,000 and additional income of £55,000 from usage of the Psychology services.
- 4.7 **Sufficiency, Participation and Support** (£46,000 underspend): staff vacancies and turnover, including the delayed appointment of the Head of Service, are resulting in an underspend in this area.



5 Capital Programme

- 5.1 Attached at Appendix 1 is the current capital budget monitoring position in respect of all schemes in the capital programme for Children and Education, which was approved by Council in 9th February 2016, together with narrative for any variances against the approved budget. The current approved budget incorporates an approved variation reflecting school contributions of £94,800 towards condition and modernisation works at schools.
- 5.2 The current variances in scheme costs suggest a small underspend against total scheme cost, which is likely to be taken up in additional costs as schemes progress over the summer months. Overall, the capital programme will be managed within available resources.

6 Summary

- 6.1 The portfolio budget is currently forecast to overspend slightly but within this there are significant variations in Transport provision, and the way education improvement support services are provided. These are generally offset by in year savings against staffing budgets due to vacancies and turnover.
- 6.2 The capital programme continues to be managed within the resources available.

7 Equality impact assessment (EIA)

7.1 No impact assessment has been carried out as the proposals do not have any impact upon a particular equalities group.

8 Legal comments

8.1 There are no legal implications arising directly from the recommendations in this report.

9 Director of Finance comments

9.1 Financial comments are contained within the body of the report.

Chris Ward, Director of Finance and Section 151 Officer



Background list of documents: Section 100D of the Local Government Act 1972

The information upon which this report has been based has been drawn from a variety of sources; however much of the information used is held in budget files prepared by the Children and Education Finance Team. Please contact Richard Webb, Finance Manager, if required.

The recommendation(s) set out above were approved/ approved as amended/ deferred/ rejected by the Cabinet Member for Education on 22 September 2016

Signed by: Cabinet Member



Appendix 1

Children & Education CAPITAL BUDGETS

Image Capital Programme Image Capital	ltem	Scheme	Revised Budget 16-17	Actual spend to	Manager Forecast Spend	Forecast Variance	Explanantion
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Will be used as contingency to help emergency to help emergency to help emergency to help	59	Secondary School Places Expansion (2)	1,800,000	0	1,800,000	0	
TOTAL 74 987 600 53 366 000 74 950 600 Will be used as contingency to help emergency repairs in the	60	Special Education Needs - Building Alterations	3,200,000	10,400	3,210,400	10,400	
101AL 74,967,000 33,366,900 74,968,000 -16,000 winter months.		TOTAL	74,987,600	53,366,900	74.968.600	-18,600	

[Please note figures may not sum exactly due to roundings]